Rayat Shikshan Sanstha's

Shri. Raosaheb Ramrao Patil Mahavidyalaya, Savlaj

Academic Year 2015-16

IQAC

-:NOTICE:-

Date: 25/04/2016

All the members of IQAC are hereby informed that the seventh meeting of Internal Quality Assurance Cell is organized on 28th April 2016 at 11.30 am in the Principal's Cabin. All are requested to attend the same.

AGENDA

Following issues will be discussed in the meeting.

7.01 Confirmation of the Minutes of the Last Meeting
7.02 Business Arising out of the Previous Meeting
7.03 Admissions
7.04 Change in Syllabus
7.05 Any Other Issue
7.06 Vote of Thanks

Sr. No.	Name	Designation	Signature
1	Prof. C. E. Patil	Member	
2	Prof. G. A. Giri	Member	
3	Prof. V. P. Gaikwad	Member	
4	Prof. K. B. Mane	Member	
5	Shri. N. L. Salunkhe	Member	
6	Shri. S. K. Pathave	Member	
7	Shri. Nagesh Kumbhar	Member	
8	Shri. Maruti Taralekar	Member	
9	Prof. Yeshwant M. R.	Member Secretary	
10	Miss. Patil Bhagyashri Gajanan	Member	
11	Miss. Zambre Mangal Dinkar	Member	

Coordinator
IQAC

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Co-ordinator
Shri.Raosaheb Ramrao Patil
Mahavidyalaya,SAVLAJ
Dist.Sangli

Principal
S. R. R. P. Mahavidyalaya, Savlaj

PRINCIPAL
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Mahavidyalaya, Savlaj.
Dist.Sangli

Rayat Shikshan Sanstha's

Shri. Raosaheb Ramrao Patil Mahavidyalaya, Savlaj

Academic Year 2015-16

IQAC

-:MINUTES:-

Date: 28/04/2016

The seventh meeting of the Internal Quality Assurance Cell was held on 28th April 2016 at 11.30 am in the Principal's Cabin.

Members Present:

Sr. No.	Name	Designation	Signature
1	Prof. C. E. Patil	Member	
2	Prof. G. A. Giri	Member	
3	Prof. V. P. Gaikwad	Member	
4	Prof. K. B. Mane	Member	
5	Shri. N. L. Salunkhe	Member	
6	Shri. S. K. Pathave	Member	
7	Shri. Nagesh Kumbhar	Member	
8	Shri. Maruti Taralekar	Member	----------
9	Prof. Yeshwant M. R.	Member Secretary	
10	Miss. Patil Bhagyashri Gajanan	Member	
11	Miss. Zambre Mangal Dinkar	Member	

Following issues were discussed in the meeting to bring out certain resolutions.

7.01 Confirmation of the Minutes of the Last Meeting: The minutes of the last meeting were read by Prof. Jadhav M. V. and approved by all the members. The same are confirmed with the signature of the Chairman.

7.02 Business Arising out of the Previous Meeting: The Action Taken Report was observed the members and they do not find any issue in the same.

7.03 Admissions: It is decided that the students above 60% marks in their 12th standard will be convinced positively to take English Optional. The Chairman of Admission Committees will see that the proper enrollment of the students to every department of B.A.III. All the members of the faculties will work positively along with long term perspective in the view to secure good number of students to all the Departments, particularly, the Department of Marathi.

7.04 Change in Syllabus: In the next year 2016-17 the syllabus for B.A. I will be changed. The Librarian Prof. Salunkhe N. L. is asked to observe the change and be in contact with the publishers of the text book prescribed for B.A. I 2016-17. He promised to make available all the books as early as possible in the library conditioned by their availability in the market. The provision for such purchase is made as per the guidelines of the Principal.

7.05 Any Other Issue: The NAAC visit is proposed to the college in the next academic year, so that all members of the faculties are asked to prepare their documents in that accordance as well as keep their criteria information update. They are also asked to help for the preparation of the S.S.R that is proposed in the month of June 2016.

7.06 Vote of Thanks: Prof. Patil C.E. expressed vote of thanks and with the permission of the Chairman the meeting is declared as over.

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Rayat Shikshan Sanstha's

Shri. Raosaheb Ramrao Patil Mahavidyalaya, Savlaj

Academic Year 2015-16

IQAC

-: Action Taken Report:-

Date: 15/06/2016

- **Admissions:** The Chairman of Admission Committees observed the proper enrollment of the students to every department of B.A.III.
- **Change in Syllabus:** The Librarian Prof. Salunkhe N. L. has observed the change in the text book prescribed for B.A. I 2016-17. The provision for purchasing books is made as per the guidelines of the Principal.
- **Any Other Issue:** All the members of the facultieshave prepared their documents for NAAC to keep their criteria information update. They have started to help for the preparation of the S.S.R that is proposed in the month of June 2016.

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Rayat Shikshan Sanstha's

Shri. Raosaheb Ramrao Patil Mahavidyalaya, Savlaj

Academic Year 2015-16

IQAC

-:NOTICE:-

Date: 31/03/2016

All the IQAC members are hereby informed that the 6th meeting of Internal Quality Assurance Cell is arranged on 5th April 2016 at 11.30 am in the Principal's Cabin. All are requested to attend the same.

AGENDA

Following issues will be discussed in the meeting.

6.01 Confirmation of the Minutes of the Last Meeting
6.02 Business Arising out of the Previous Meeting
6.03 Verification of the Academic Records
6.04 Feedback on Preliminary Examination
6.05 Parents-Teachers Meet
6.06 Proceedings of the Seminar
6.07 PBAS Forms and Certificates
6.08 Proposal for GDA
6.09 Documentation for NAAC
6.10 Any Other Issue
6.11 Vote of Thanks

Sr. No.	Name	Designation	Signature
1	Prof. C. E. Patil	Member	
2	Prof. G. A. Giri	Member	
3	Prof. V. P. Gaikwad	Member	
4	Prof. K. B. Mane	Member	
5	Shri. N. L. Salunkhe	Member	
6	Shri. S. K. Pathave	Member	
7	Shri. Nagesh Kumbhar	Member	
8	Shri. Maruti Taralekar	Member	
9	Prof. Yeshwant M. R.	Member Secretary	
10	Miss. Patil Bhagyashri Gajanan	Member	
11	Miss. Zambre Mangal Dinkar	Member	

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Shri. Raosaheb Ramrao Patil Mahavidyalaya, Savlaj

Academic Year 2015-16

IQAC

-:MINUTES:-

Date: 05/04/2016

The sixth meeting of the Internal Quality Assurance Cell was held on 5th April 2016 at 11.30 am in the Principal's Cabin.

Members Present:

Sr. No.	Name	Designation	Signature
1	Prof. C. E. Patil	Member	
2	Prof. G. A. Giri	Member	
3	Prof. V. P. Gaikwad	Member	
4	Prof. K. B. Mane	Member	
5	Shri. N. L. Salunkhe	Member	
6	Shri. S. K. Pathave	Member	
7	Shri. Nagesh Kumbhar	Member	
8	Shri. Maruti Taralekar	Member	
9	Prof. Yeshwant M. R.	Member Secretary	
10	Miss. Patil Bhagyashri Gajanan	Member	
11	Miss. Zambre Mangal Dinkar	Member	

Following issues were discussed in the meeting to meet to certain conclusions.

6.01Confirmation of the Minutes of the Last Meeting: The minutes of the last meeting were read by Prof. Patil C. E. and approved by all the members. The same are confirmed with the signature of the Chairman.

6.02 Business Arising out of the Previous Meeting: The Action Taken Report was prepared; all the members read it and found no objections.

6.03 Verification of the Academic Records: The Principal asked all the members of the faculties to complete their academic diary, catalogues for the year 2015-16 of their respective subject and endorse the record with his signature.

6.04 Feedback on Preliminary Examination: The feedback of the preliminary examination was considered in the meeting. It was good as all of them said that the students prepare semester-wise examination well in advanced because of the preliminary examination. Their performances in the University Examination excel due to preliminary examination.

6.05 Parents-Teachers Meet: The parents of the students from Science faculty were invited on 30th March to observe students performance in preliminary examination as well as university examination.

6.06 Proceedings of the Seminar: Prof. Dr. Kokare, Head, Department of Economics, promised to publish the proceedings of the seminar held on 24th February 2016 i.e. at the end of this semester.

6.07 PBAS Forms and Certificates: All the faculty members are asked to fulfill their PBAS forms and necessary certificates for the same of this academic year up to 15th April 2016. They are asked to take the Principal's signature on the same.

6.08 Proposal for GDA: All the members of the Planning Board are asked to propose for the grants under GDA as early as possible.

6.09 Documentation for NAAC: All the members of the faculties are asked to prepare their personal files for NAAC. The Heads of all the departments are asked to prepare files of their departments till 25th April 2016.

6.10 Any Other Issue: The strategy for next year will be decided in the next meeting.

6.11 Vote of Thanks: Prof. Patil C.E. expressed vote of thanks and with the permission of the Chairman the meeting is over.

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Rayat Shikshan Sanstha's

Shri. Raosaheb Ramrao Patil Mahavidyalaya, Savlaj

Academic Year 2015-16

IQAC

-: Action Taken Report:-

Date: 22/04/2016

- **Verification of the Academic Records:** All the members of the faculties have completed their academic diary, catalogues for the year 2015-16 of their respective subject and endorsed the record with the Principal's signature.
- **Feedback on Preliminary Examination:** The feedback of the preliminary examination was considered in the meeting and found good.
- **Parents-Teachers Meet:** The Parents-Teachers meet was held on 30th March.
- **Proceedings of the Seminar:** Prof. Dr. Kokare, Head, Department of Economics, published the proceedings of the seminar held on 24th February 2016.
- **PBAS Forms and Certificates:** All the members of the faculties have fulfilled their PBAS forms and necessary certificates for the same of this academic year up to 15th April 2016. They have taken the Principal's signature on the same.
- **Proposal for GDA:** All the members of the Planning Board promised to propose for the grants under GDA as early as possible.
- **Documentation for NAAC:** All the members of the faculties prepared their personal files for NAAC. The Heads of all the departments prepared files of their departments.

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S. R. R. P. Mahavidyalaya, Savlaj

Rayat Shikshan Sanstha's

Shri. Raosaheb Ramrao Patil Mahavidyalaya, Savlaj

Academic Year 2015-16

IQAC

-:NOTICE:-

Date: 28/10/2015

All the following members are here by informed that the third meeting of Internal Quality Assurance Cell is organized on 5th November 2015 in the Principal's Cabin at 11.30 am. All the members are requested to attend the same.

AGENDA

Following issues will be discussed in the meeting.

3.01 Confirmation of the Minutes of the Last Meeting
3.02 Business Arising out of the Previous Meeting
3.03 Feedback of Preliminary Examination
3.04 Parents-Teachers Meet
3.05 Data for AQAR
3.06 Catalogue and College Diaries
3.06 Proposals of Seminars/Conferences
3.07 Any Other Issue
3.08 Vote of Thanks

Sr. No.	Name	Designation	Signature
1	Prof. C. E. Patil	Member	
2	Prof. G. A. Giri	Member	
3	Prof. V. P. Gaikwad	Member	
4	Prof. K. B. Mane	Member	
5	Shri. N. L. Salunkhe	Member	
6	Shri. S. K. Pathave	Member	
7	Shri. Nagesh Kumbhar	Member	
8	Shri. Maruti Taralekar	Member	
9	Prof. Yeshwant M. R.	Member Secretary	
10	Miss. Patil Bhagyashri Gajanan	Member	
11	Miss. Zambre Mangal Dinkar	Member	

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Shri. Raosaheb Ramrao Patil Mahavidyalaya, Savlaj

Academic Year 2015-16

IQAC

-:MINUTES:-

Date: 05/11/2015

The third meeting of Internal Quality Assurance Cell was held on 5th November 2015 at 11.30 am in the Principal's Cabin.

Members Present:

Sr. No.	Name	Designation	Signature
1	Prof. C. E. Patil	Member	
2	Prof. G. A. Giri	Member	
3	Prof. V. P. Gaikwad	Member	
4	Prof. K. B. Mane	Member	
5	Shri. N. L. Salunkhe	Member	
6	Shri. S. K. Pathave	Member	
7	Shri. Nagesh Kumbhar	Member	----------
8	Shri. Maruti Taralekar	Member	
9	Prof. Yeshwant M. R.	Member Secretary	
10	Miss. Patil Bhagyashri Gajanan	Member	BGPatil
11	Miss. Zambre Mangal Dinkar	Member	

Following issues were discussed to meet certain resolutions.

3.01 Confirmation of the Minutes of the Last Meeting: The minutes of the last meeting are read by Prof. Patil C. E. and the same are approved by all the members. Thus, the minutes are confirmed with the signature of the Principal.

3.02 Business Arising out of the Previous Meeting: The Action Taken Report is placed in the meeting and no member has found any issue in it.

3.03 Feedback of Preliminary Examination: All the faculty members and the students gave positive feedback for the Preliminary Examination held recently. The fine/penalties are collected from the absent as well as failed students by the Examination Committee.

3.04 Parents-Teachers Meet: The Parents-Teacher Meetings for Arts and Science faculties were held at the end of October. The parents as well as teachers suggested certain measures for the quality improvements among the students. There is need to give regular feedback of the students' attendance to their parents. The parents should observe the library card of their

wards, the books issued on these cards, various activities in the college. It is decided that the students' participation in those activities will be reported to the parents by the class teachers of the concerned classes.

3.05 Data for AQAR: All the Chairmen of the seven criteria are requested to submit the previous year's data collected of their respective criterion to the IQAC coordinator to assemble it in the AQAR for 2014-15.

3.06 Catalogue and College Diaries: All the faculty members are requested to complete their teaching diaries as well as catalogues at the appropriate time.

3.06 Proposals of Seminars/Conferences: The Departments of Economics and History are asked to propose the funding agencies other than UGC like ICSSR, ICHSR demanding economic funding to organize Seminars/Conferences in the college. The coordinators of both the Departments promised for the same.

3.07 Any Other Issue: There was an issue of internal grants for Research Papers, Cultural Department and Sports Department. Hon'ble Principal allowed internal grants of 20,000/- each for UGC &Research Committee, the Cultural Department and the Sports Department to strengthen the college in their areas.

3.08 Vote of Thanks: Prof. Salunkhe N. L. expressed the vote of thanks and the meeting is over with the permission of the Chairman.

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Rayat Shikshan Sanstha's

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Academic Year 2015-16

IQAC

-: Action Taken Report:-

Date: 28/11/2015

- **Feedback of Preliminary Examination:** The fine/penalties are collected from the absent as well as failed students by the Examination Committee.

- **Parents-Teachers Meet:** The Parents-Teacher Meetings for Arts and Science faculties were held at the end of October

- **Data for AQAR:** All the Chairmen of the seven criteria have submitted the previous year's data collected of their respective criterion to the IQAC coordinator to assemble it in the AQAR for 2014-15.
- **Catalogue and College Diaries:** All the members of the faculties have completed their teaching diaries as well as catalogues at the appropriate time.
- **Proposals of Seminars/Conferences:** The Departments of Economics and History have proposed the funding agencies like ICSSR,ICHSR demanding economic funding to organize Seminars/Conferences in the college.

- **Internal Grants:** Hon'ble Principal allowed internal grants of 20,000/- each for UGC &Research Committee, the Cultural Department and the Sports Department to strengthen the college in their areas.

IQAC
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Rayat Shikshan Sanstha's

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Academic Year 2015-16

IQAC

-:NOTICE:-

Date: 15/06/2015

All the members of Internal Quality Assurance Cell are hereby informed that the first meeting of IQAC is organized on 20th June 2015 in the Principal's Cabin at 11.30 am. Allthe membersare requested to attend the meeting.

AGENDA

Following issues will be discussed in the meeting.

1.01 Introduction
1.02 Confirmation of the Minutes of the Last Meeting
1.03 Business Arising out of the Previous Meeting
1.04 Year-wise Planning
1.05 Proposals for Seminars/Workshops/Conferences
1.06 Proposals for Research Projects
1.07 Result Analysis
1.08 Screening Test
1.09 Principal's Address
1.10 Rusa
1.11 The Training Programme
1.12 Any Other Issue
1.13 Vote of Thanks

Sr. No.	Name	Designation	Signature
1	Prof. C. E. Patil	Member	
2	Prof. G. A. Giri	Member	
3	Prof. V. P. Gaikwad	Member	
4	Prof. K. B. Mane	Member	
5	Shri. N. L. Salunkhe	Member	
6	Shri. S. K. Pathave	Member	
7	Shri. Nagesh Kumbhar	Member	
8	Shri. Maruti Taralekar	Member	
9	Prof. Yeshwant M. R.	Member Secretary	
10	Miss. Patil Bhagyashri Gajanan	Member	
11	Miss. Zambre Mangal Dinkar	Member	

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Rayat Shikshan Sanstha's

Shri. Raosaheb Ramrao Patil Mahavidyalaya, Savlaj

Academic Year 2015-16

IQAC

-:MINUTES:-

Date: 20/06/2015

The first meeting of Internal Quality Assurance Cell was held on 20th June 2015 at 11.30 am in the Principal's Cabin.

Members Present:

Sr. No.	Name	Designation	Signature
1	Prof. C. E. Patil	Member	
2	Prof. G. A. Giri	Member	
3	Prof. V. P. Gaikwad	Member	
4	Prof. K. B. Mane	Member	
5	Shri. N. L. Salunkhe	Member	
6	Shri. S. K. Pathave	Member	
7	Shri. Nagesh Kumbhar	Member	
8	Shri. Maruti Taralekar	Member	
9	Prof. Yeshwant M. R.	Member Secretary	
10	Miss. Patil Bhagyashri Gajanan	Member	
11	Miss. Zambre Mangal Dinkar	Member	

Following issues were discussed in the meeting.

1.01 Introduction: Prof. Yeshwant introduced the meeting. He has informed the conference regarding the implementation of dress code for the students.

1.02 Confirmation of the Minutes of the Last Meeting: The minutes of the last meeting were read by Prof. Patil C.E. All are agree with the same. The Principal has signed them.

1.03 Business Arising out of the Previous Meeting: The Action Taken Report was observed by the Principal and he has approved the same.

1.04 Year-wise Planning:IQAC has asked all the coordinators of the various committees, Heads of all the Departments and all the members of the faculties to chalk out year-wise plan of their concerned committees and departments which has to be implemented during the whole year.

1.05 Proposals for Seminars/Workshops/Conferences: The Heads of the Departments of Marathi, Hindi,English and Chemistry were asked to propose for the workshops regarding new changed syllabus for the third year which has to be implemented from June 2015. They

are also asked to propose for State/National level seminars of their respective subjects during the academic year 2015-16.

1.06 Proposals for Research Projects: All the members of faculties are requested to apply UGC for Minor Research Projects in their respective subjects.

1.07 Result Analysis: All the teachers are asked to prepare and submit the results of University Examination April 2015 of the subjects that they teach to the Examination Committee. The Examination Committee was asked to analyze the results and prepare a consolidated report in the next meeting for elaborate discussion.

1.08 Screening Test: Prof. Patil C.E. was directed to conduct a screening test of B.A. I and B.Sc.I students for the academic year 2015-16 at the earliest.

1.09 Principal's Address: Hon'ble Principal is requested to address B.A.I and B.Sc. I students in the month of July 2015 and he enthusiastically agreed for the same.

1.10 RUSA: The College has made proposal of 2 coror rupees grants to RUSA in the month of May 2015.

1.11 The Training Programme: It is decided that the IQAC will arrange the training programme about how to convert documents from one format to another.

1. 12 Any Other Issue: There was no other issue.

1.13Vote of Thanks:Prof. K.B.Mane expressed the vote of thanks and with the permission of the Chairperson, the meeting is declaredclose.

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Academic Year 2015-16

IQAC

-: Action Taken Report:-

Date: 10/08/2015

- **Year-wise Planning**: All the coordinators of the various committees, Heads of all the Departments and all the members of the faculties chalked out year-wise plan of their concerned committees and departments.
- **Proposals for Seminars/Workshops/Conferences**: The Heads of the Departments of Marathi, Hindi, English and Chemistry have proposed for the workshops regarding new changed syllabus for the third year. They have also proposed for State/National level seminars of their respective subjects during the academic year 2015-16.
- **Proposals for Research Projects**: All the members of faculties have applied UGC for Minor Research Projects in their respective subjects.
- **Result Analysis**: All the teachers have prepared and submitted the results of University Examination April 2015 of the subjects to the Examination Committee. The Examination Committee hasanalyzed the results and prepared a consolidated report in the next meeting for elaborate discussion.
- **Screening Test**: Prof. Patil C.E. has conducted a screening test of B.A. I and B.Sc.I students for the academic year 2015-16.
- **Principal's Address**: Hon'ble Principal has addressed B.A.I and B.Sc.I students in the month of July 2015.
- **RUSA**: The College has proposed grants to RUSA in the month of May 2015.
- **The Training Programme:** The IQAC has arranged the training programme about how to convert documents from one format to another on 3rd August 2015. Twenty nine staff members have attended the training.

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Academic Year 2015-16

IQAC

-:NOTICE:-

Date: 20/02/2016

All the AQAC members are hereby informed that fifth meeting of Internal Quality Assurance Cell is going to be held on 25th February 2016 at 11.30 am in the Principal's Cabin. All are requested to attend the same.

AGENDA

Following issues will be discussed in the meeting.

5.01 Confirmation of the Minutes of the Last Meeting
5.02 Business Arising out of the Previous Meeting
5.03 Continuous Internal Evaluation
5.04 Parents-TeachersMeet
5.05 Activities of Sports Department
5.06 Lecture for Women Empowerment
5.07 Feedback of RUSA and NIRF
5.08 Publication of College Magazine
5.09 Any Other Issue
5. 10 Vote of Thanks

Sr. No.	Name	Designation	Signature
1	Prof. C. E. Patil	Member	
2	Prof. G. A. Giri	Member	
3	Prof. V. P. Gaikwad	Member	
4	Prof. K. B. Mane	Member	
5	Shri. N. L. Salunkhe	Member	
6	Shri. S. K. Pathave	Member	
7	Shri. Nagesh Kumbhar	Member	
8	Shri. Maruti Taralekar	Member	
9	Prof. Yeshwant M. R.	Member Secretary	
10	Miss. Patil Bhagyashri Gajanan	Member	
11	Miss. Zambre Mangal Dinkar	Member	

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Academic Year 2015-16

IQAC

-:MINUTES:-

Date: 25/02/2016

The fifth meeting of Internal Quality Assurance Cell was held on 25th February 2016 at 11.30 am at the Principal's Cabin following issues were discussed in the meeting to come out with certain resolutions.

Members Present:

Sr. No.	Name	Designation	Signature
1	Prof. C. E. Patil	Member	
2	Prof. G. A. Giri	Member	
3	Prof. V. P. Gaikwad	Member	
4	Prof. K. B. Mane	Member	
5	Shri. N. L. Salunkhe	Member	----------
6	Shri. S. K. Pathave	Member	
7	Shri. Nagesh Kumbhar	Member	
8	Shri. Maruti Taralekar	Member	
9	Prof. Yeshwant M. R.	Member Secretary	
10	Miss. Patil Bhagyashri Gajanan	Member	
11	Miss. Zambre Mangal Dinkar	Member	

5.01 Confirmation of the Minutes of the Last Meeting: The minutes of the last meeting were read by Shri. S. K. Pathave and approved by the present members and confirmed with the Principal's signature.

5.02 Business Arising out of the Previous Meeting: The Action Taken Report was read and no member finds any issue in the same.

5.03 Continuous Internal Evaluation: The Principal has asked all the members of the faculties to complete their syllabus in the stipulated time given by the Shivaji University, Kolhapur. The members of the faculties are permitted to conduct extra lecture for the same at their convenient time. He also asked to give two assignments, two tests/tutorials for each subject to increase the students' competence. He has asked the Examination Committee to conduct the preliminary examination at the end of February and in the first week of March 2016.

5.04 Parents-Teachers Meet: It is decided that after commencing of preliminary examination, the members of the faculties will declare the results immediately. The same results will be displayed in the Parents–Teachers meet, so that let the parents know the performance of their students. Similarly, the results will help to short out the remedies for the students with poor performance in the preliminary examination.

5.05 Activities of Sports Department: The Head of the Sport Department has promised to conduct the series of different sports among the Arts and Science faculties in the month of March 2016. He has also promised to conduct an award distribution ceremony in this year in the middle of the month of March 2016. The Sports Department as well as the Cultural Department will distribute prizes to successful students in different events. Simultaneously, the meritorious students will be awarded in the same function.

5.06 Lecture for Women Empowerment: The Anti-Harassment Committee has decided to conduct a lecture in the month of March 2016, celebrating the 'Woman's Day'.

5.07 Feedback of RUSA and NIRF: Shri. Pathave S. K. is asked to feed the information in soft copy regarding the expertise of RUSA on online. Prof. Yeshwant reported that he has sent the hard copy of NIRF to its office at New Delhi and its office copy is maintained in IQAC Office.

5.08 Publication of College Magazine: Prof Mane K.B. has promised to collect the material for College Magazine and get it publish at the earliest.

5.09 Any Other Issue: There was no other issue.

5. 10 Vote of Thanks: Prof. Mane K. B. expressed the vote of thanks and the meeting is over with the permission of the Chairperson.

IQAC
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Dist.Sangli

Rayat Shikshan Sanstha's

Shri. Raosaheb Ramrao Patil Mahavidyalaya, Savlaj

Academic Year 2015-16

IQAC

-: Action Taken Report:-

Date: 28/03/2016

- **Continuous Internal Evaluation:** All the members of the faculties have completed their syllabus in the stipulated time with extra lectures wherever necessary along with two assignments, two tests/tutorials for each subject. The Examination Committee has prepared to conduct the preliminary examination at the end of February and in the first week of March 2016.
- **Parents-Teachers Meet:** After commencing of preliminary examination, the members of the faculties declared the results immediately. The same results have been displayed in the Parents–Teachers meet.

- **Activities of Sports Department:** The Head of the Sport Department has conducted the series of different sports among the Arts and Science faculties. He has also conducted an award distribution ceremony in this year in the middle of the month of March 2016. The Sports Department as well as the Cultural Department distributed prizes to successful students in different events. Simultaneously, the meritorious students are awarded in the same function.

- **Lecture for Women Empowerment:** The Anti-Harassment Committee has conducted a lecture celebrating the 'Woman's Day'.
- **Feedback of RUSA and NIRF:** Shri. Pathave S. K. fulfilled the information in soft copy regarding the expertise of RUSA on online. Prof. Yeshwant reported that he has sent the hard copy of NIRF to its office at New Delhi and its office copy is maintained in IQAC Office.

- **Publication of College Magazine:** Prof Mane K.B. has collected the material for College Magazine and got it published.

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Academic Year 2015-16

IQAC

-:NOTICE:-

Date: 12/08/2015

All the following members are hereby informed that the second meeting of Internal Quality Assurance Cell is organized on 20th August 2015 in the Principal's Cabin at 11.30 am. All the members are requested to attend the same.

AGENDA

Following issues will be discussed in the meeting.

2.01 Confirmation of the Minutes of the Last Meeting
2.02 Business Arising out of the Previous Meeting
2.03 Use of ICT in Teaching-Learning Process
2.04 Internal Evaluation
2.05 Short Term Courses
2.06 AQAR for 2014-15
2.07 AISHE
2.08 Canteen Facility
2.09 Ph. D. Awarded
2.10 F.I.P Deputation
2.11 MRP Sanctioned
2.12 Clearance of XIth Plan
2.13 College Bulletin
2.14 Any Other Issue
2.15 Vote of Thanks

Sr. No.	Name	Designation	Signature
1	Prof. C. E. Patil	Member	
2	Prof. G. A. Giri	Member	
3	Prof. V. P. Gaikwad	Member	
4	Prof. K. B. Mane	Member	
5	Shri. N. L. Salunkhe	Member	
6	Shri. S. K. Pathave	Member	
7	Shri. Nagesh Kumbhar	Member	
8	Shri. Maruti Taralekar	Member	
9	Prof. Yeshwant M. R.	Member Secretary	
10	Miss. Patil Bhagyashri Gajanan	Member	
11	Miss. Zambre Mangal Dinkar	Member	

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Shri. Raosaheb Ramrao Patil Mahavidyalaya, Savlaj

Academic Year 2015-16

IQAC

-:MINUTES:-

Date: 20/08/2015

The second meeting of Internal Quality Assurance Cell was held on 20th August 2015 at 11.30 am in the Principal's Cabin.

Members Present:

Sr. No.	Name	Designation	Signature
1	Prof. C. E. Patil	Member	
2	Prof. G. A. Giri	Member	
3	Prof. V. P. Gaikwad	Member	
4	Prof. K. B. Mane	Member	
5	Shri. N. L. Salunkhe	Member	
6	Shri. S. K. Pathave	Member	
7	Shri. Nagesh Kumbhar	Member	
8	Shri. Maruti Taralekar	Member	----------
9	Prof. Yeshwant M. R.	Member Secretary	
10	Miss. Patil Bhagyashri Gajanan	Member	
11	Miss. Zambre Mangal Dinkar	Member	

Following issues were discussed to meet certain resolutions.

2.01 Confirmation of the Minutes of the Last Meeting: The minutes of the last meeting were read by Prof. Yeshwant M.R. All the members agree for the same. The minutes are duly signed and confirmed by the Chairperson.

2.02 Business Arising out of the Previous Meeting: The Action Taken Report was kept in the meeting and all the members approved it so there was no business raised out of the previous meeting.

2.03 Use of ICT in Teaching-Learning Process: The Principal as well as the Coordinator requested all the members of the faculties to use ICT material in their teaching mode. They are asked to use internet to get notes, to prepare PPT etc. They are asked to prepare more than two PPTs for each subject. The Librarian is asked to collect these PPTs in the library as PPT Bank.

2.04 Internal Evaluation: All the members of the faculties are requested to conduct two assignments, 2 Unit Tests/Tutorials of each subject in the current semester. They are asked to keep the record of the same.

2.05 Short Term Courses: The Heads of the Departments of Marathi, Hindi, English and Geography are requested to design a Short Term Course in their respective departments. Even the Heads of subjects like Political Science, Economics, Psychology and Sports are requested to invent capsule courses in their respective subjects.

2.06 AQAR for 2014-15: The Chairmen of the seven criteria are asked to provide necessary information along with documental proofs to fulfill AQAR of the college for the year 2014-15.

2.07 AISHE: The College has fulfilled the information on AISHE portal.

2.08 Canteen Facility: The canteen will be started in Women's Hostel. It is decided that Prof. Kamble M.R. will be in-charge of canteen. The Principal will inaugurate it.

2.09 Ph. D. Awarded: Prof. Babare S.B has been awarded Ph.D. for his thesis in History by the Solapur University, Solapur on 9th July 2015. He has been congratulated by all the members of IQAC for his academic achievement.

2.10 F.I.P Deputation: Prof. Giri G.A. is permitted to apply for FIP. He will be scrutinized by a committee to relive him for two years study leave.

2.11 MRP Sanctioned: The Research Committee has reported that Prof. K. B. Mane's MRP is sanctioned by UGC. All the members of IQAC have congratulated him for his research initiatives.

2.12 Clearance of XIth Plan: The Principal has directed Shri. Patil S. J., the Junior Clerk to look after and to make compliance if any, of the UGC Grants in XIth plan.

2.13 College Bulletin: The College has decided to publish its College Bulletin at the end of every semester. Prof. Mane K.B. has been given responsibility to publish it within time.

2.14 Any Other Issue: There was no other issue to discuss.

2.15 Vote of Thanks: Prof. Jadhav M.V. expressed the vote of thanks and the meeting is over with the permission of the Chairperson.

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Rayat Shikshan Sanstha's

Shri. Raosaheb Ramrao Patil Mahavidyalaya, Savlaj

Academic Year 2015-16

IQAC

-: Action Taken Report:-

Date: 25/10/2015

- **Use of ICT in Teaching-Learning Process:** All the members of the faculties started to use ICT material in their teaching mode. They start to use internet to get notes, to prepare PPT etc. They have prepared more than two PPTs for each subject. The Librarian has collected these PPTs in the library as PPT Bank.

- **Internal Evaluation:** All the members of the faculties have conducted two assignments, 2 Unit Tests/Tutorials of each subject in the current semester. They have kept the record of the same.

- **Short Term Courses:** The Heads of the Departments of Marathi, Hindi, English and Geography have designed a Short Term Course in their respective departments. The Heads of subjects like Political Science, Economics, Psychology and Sports have invented capsule courses in their respective subjects.
- **AQAR for 2014-15:** The Chairmen of the seven criteria have provided necessary information along with documental proofs to fulfill AQAR of the college for the year 2014-15.

- **AISHE:** The College has fulfilled the information on AISHE portal.

- **Canteen Facility:** Prof. Kamble M.R. has started the canteen through the kitchen of Women's hostel.

- **F.I.P Deputation:** Prof. Giri G.A. has applied for FIP.

- **MRP Sanctioned:** Prof. K. B. Mane has started to work on his MRP.

- **Clearance of XIth Plan:** Shri. Patil S. J., the Junior Clerk made necessary compliance of the UGC Grants in XIth plan.

- **College Bulletin:** The College has published its College Bulletin at the end of the semester.

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Rayat Shikshan Sanstha's

Shri. Raosaheb Ramrao Patil Mahavidyalaya, Savlaj

Academic Year 2015-16

IQAC

-:NOTICE:-

Date: 02/12/2015

All the members are hereby informed that the fourth meeting of Internal Quality Assurance Cell is proposed on 18th December 2015 at 11.30 am in the Principal's Cabin. All are requested to attend the same.

AGENDA

Following issues will be discussed in the meeting.

4.01 Confirmation of the Minutes of the Last Meeting
4.02 Business Arising out of the Previous Meeting
4.03 Sports Department
4.04 Correspondence to Chairmen/Members of the Criterion
4.05 Academic Audit
4.06 Green Audit
4.07 Statutory Committees
4.08 Guest Lectures
4.09 Seminars/Conferences/Exhibitions
4.10 Best Practices
4.11 Karmaveer Paritoshik
4. 12 A Workshop on NIRF
4. 13 The Training Programme
4. 14 New University ACT
4.15 Any Other Issue
4.16 Vote of Thanks

Sr. No.	Name	Designation	Signature
1	Prof. C. E. Patil	Member	
2	Prof. G. A. Giri	Member	
3	Prof. V. P. Gaikwad	Member	
4	Prof. K. B. Mane	Member	
5	Shri. N. L. Salunkhe	Member	
6	Shri. S. K. Pathave	Member	
7	Shri. Nagesh Kumbhar	Member	
8	Shri. Maruti Taralekar	Member	
9	Prof. Yeshwant M. R.	Member Secretary	
10	Miss. Patil Bhagyashri Gajanan	Member	
11	Miss. Zambre Mangal Dinkar	Member	

Coordinator
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Rayat Shikshan Sanstha's

Shri. Raosaheb Ramrao Patil Mahavidyalaya, Savlaj

Academic Year 2015-16

IQAC

-:MINUTES:-

Date: 18/12/2015

The fourth meeting of Internal Quality Assurance Cell was held on 18th December 2015 at 11.30 am in the Principal's Cabin.

Members Present:

Sr. No.	Name	Designation	Signature
1	Prof. C. E. Patil	Member	
2	Prof. G. A. Giri	Member	
3	Prof. V. P. Gaikwad	Member	
4	Prof. K. B. Mane	Member	
5	Shri. N. L. Salunkhe	Member	
6	Shri. S. K. Pathave	Member	
7	Shri. Nagesh Kumbhar	Member	
8	Shri. Maruti Taralekar	Member	----------
9	Prof. Yeshwant M. R.	Member Secretary	
10	Miss. Patil Bhagyashri Gajanan	Member	
11	Miss. Zambre Mangal Dinkar	Member	

Following issues were discussed in the meeting.

4.01 Confirmation of the Minutes of the Last Meeting: The minutes of the last meeting were read by Prof. Giri G. A. and approved by all the members. The same are confirmed with the signature of the Chairman.

4.02 Business Arising out of the Previous Meeting: The Action Taken Report was kept in the meeting which is approved by all the members.

4.03 Sports Department: Prof. Chavan P.B. is asked to frame a committee of the students for the activation of Sports Department. He is also asked to pest boards on the walls of the gymkhana containing information of various games as well as sports persons.

4.04 Correspondence to Chairmen/Members of the Criterion: The Chairmen and members of all seven criterions are issued letters stating the Chairman and members assigned to the criterion. These Chairmen and members are asked to prepare and preserve proper documentation of their respective criterion. They are asked to conduct regular meeting for

the documentation of their criteria. They are also asked to conduct meeting with the Principal as well as NAAC coordinator to report their progress regarding the documentation of their respective criteria.

4.05 Academic Audit: The IQAC members have decided to face RQMS, the monitoring authority of Rayat Shikshan Sanstha, Satara. The RQMS will be treated as academic audit every year.

4.06 Green Audit: The IQAC has suggested Prof. Jadhav V. V. to observe the college premises in every possible way to record the natural varieties. He is asked to approve the proportion of water, land, trees, greenery, light, everything concerned to nature on the campus from the potential authority i. e. a Professor of Botany from nearby college.

4.07 Statutory Committees: The Statutory Committees in the college are asked to submit their reports as early as possible to IQAC.

4.08 Guest Lectures: All the Heads of the Departments are asked to arrange Guest Lectures of the subject experts from the nearby colleges in their respective Departments to excel students' quality as well as performance in the University Examination.

4.09 Seminars/Conferences/Exhibitions: All the Heads of the Departments are asked to conduct seminars/conferences as well as exhibitions to increase students' interest in the respective subjects. Accordingly, the Department of Economics proposed a two day state level seminar on Economics with the funding from ICSSR. The Department of History has also applied for the ICHR for the funds to conduct a seminar on certain issue in History. The Department of History has proposed to conduct the 21stConference of History in the college. The department has also proposed to hold an exhibition of the ancient weapons and other utensils. The 'Agrana Mitra Karyashala' workshop is proposed to conduct on 22nd December2015 Mr. Vinod Bodhankar is invited as a chief guest for the same.

4.10 Best Practices: It is decided in the meeting that all the Heads of the Departments will personally correspond the absent students for B.A. III, and B. Sc. III classes. The Departments will provide the list of absent students from B.A. I to Prof. Kalel and from B.A.II to Prof. Dr. Kokare to correspond the students' the parents. The parents of these students are invited in the college to have a dialogue with the Hon'ble Principal Dr. More R. S. The Principal has asked every member of the faculties to enlist the Best Practices, Innovative Practices and Student Centric Activities that they execute during their Teaching-Learning Process. Ten practices of each should be submitted to Prof. Patil C.E.

4.11 Karmaveer Paritoshik: All the chairmen of seven criteria are requested to provide the information of the last academic year of their criteria to Prof. Yeshwant, so that he will fill up the form for Karmaveer Paritoshik 2016. The same has to be done before 6th January 2016.

4. 12 A Workshop on NIRF: It is decided that the IQAC will arrange a workshop on NIRF.

4. 13 The Training Programme: It is decided that the IQAC will arrange the training programme about handling and maintaining ICT tools.

4. 14 New University ACT: It is decided that the IQAC will organize a workshop on New University Act.

4.15 Any Other Issue: There was no other issue.

4.16 Vote of Thanks: Prof. Mane K.B. expressed the vote of thanks and the meeting is over with the permission of the Principal.

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Dist.Sangli

Rayat Shikshan Sanstha's

Shri. Raosaheb Ramrao Patil Mahavidyalaya, Savlaj

Academic Year 2015-16

IQAC

-: Action Taken Report:-

Date: 15/02/2016

- **Sports Department:** Prof. Chavan P.B. has framed a committee of the students for the activation of Sports Department. He has fixed boards on the walls of the gymkhana containing information of various games as well as sports persons.

- **Correspondence to Chairmen/Members of the Criterion:** The Chairmen and members of all seven criterions are issued letters stating the Chairman and members assigned to the criterion. These Chairmen and members started to prepare and preserve proper documentation of their respective criterion. They started to conduct regular meeting for the documentation of their criteria.
- **Academic Audit:** The IQAC members prepared to face RQMS, the monitoring authority of Rayat Shikshan Sanstha, Satara. The RQMS has been treated as academic audit every year.
- **Green Audit:** Prof. Jadhav V. V. has observed the college premises in every possible way to record the natural varieties and approved the proportion of water, land, trees, greenery and light, everything concerned to nature on the campus from the potential authority.

- **Statutory Committees:** The Statutory Committees in the college have submitted their reports.
- **Guest Lectures:** All the Heads of the Departments have started to arrange Guest Lectures of the subject experts.

- **Seminars/Conferences/Exhibitions:** The Heads of the Departments have conducted seminars/conferences as well as exhibitions. Accordingly, the Department of Economics proposed a two day state level seminar on Economics with the funding from ICSSR. The Department of History has also applied for the ICHR for the funds to conduct a seminar on certain issue in History. The Department of History has proposed to conduct the 21st Conference of History in the college. The department has also held an exhibition of the ancient weapons and other utensils. The 'Agrana Mitra Karyashala' workshop is conducted on 22nd December2015
- **Best Practices:** The Heads of all the Departments corresponded to the absent students for B.A. III, and B. Sc. III classes. The Departments provided the list of absent students from B.A. I to Prof. Kalel and from B.A.II to Prof. Dr. Kokare. They have corresponded the students' the parents. Every member of the faculties enlisted the Best Practices, Innovative Practices and Student Centric Activities that they executed during their Teaching-Learning Process. Ten practices of each were submitted to Prof. Patil C.E.
- **Karmaveer Paritoshik:** All the chairmen of seven criterions provided the information of the last academic year of their criteria to Prof. Yeshwant.
- **A Workshop on NIRF:** The IQAC has arranged a workshop on NIRF on 22nd December 2015. Twenty eight staff members were present for the same.
- **The Training Programme:** The IQAC has arranged the training programme about handling and maintaining ICT tools to the staff members on 25th January 2016.

- **New University ACT:** The IQAC has organized a workshop on New University Act on 12th February 2016. There were twenty eight staff members present for the same.

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