

INDIAN COUNCIL OF HISTORICAL RESEARCH
35, Ferozeshah Road, New Delhi-110 001

Dr. Rajesh Kumar
Deputy Director
(Research)

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F. No. 8-176/2017/Seminar

30 January, 2018

Dear Sir/Madam,

Please refer to your request for financial assistance for holding Seminar / Conference / Workshop / Congress / Symposia on **Historical Perspective of Relevance and Impact of Dr. Ambedkar's thought in the Contemporary Age**. Your request was placed before the Sub Committee meeting for the award of Annual Conference/Seminars/Workshops Grant held on 22nd January, 2018. The Minutes of the Sub-Committee meeting have been approved by the 151st meeting of Research Projects Committee, held on 23rd January, 2018. The Committee has approved a sum of **Rs.1,50,000/- (Rupees One Lac Fifty Thousand only)**.

You are requested to immediately submit the following documents to enable the ICHR to release the Grant;

1. The enclosed undertaking may be filled by the Coordinator of the Seminar / Conference / Workshop / Congress / Symposia.
2. You are requested to furnish **seriatim** reply to the queries mentioned below:
 - (a) Whether the grant is acceptable to you? If so, send a copy of the programme and the list of participants;
 - (b) Whether you are in receipt of any financial assistance from any other source: **Yes/No**. If yes, give the name of funding organization with the grant amount: **Rs...../-**
 - (c) Whether you have received any grant from the Council earlier: **Yes/No**. If yes, give particulars i.e. state whether previous accounts have been settled or not? (**Mention File No.**)
 - (d) You are requested to send two copies of the proceedings or a detailed report of 2000 words with copies of the papers presented at the seminar for our record.
3. Bank Details (**Financial Authority i.e. Registrar / Treasurer / Secretary / Principal / President**): Name, Address, IFSC Code and a Cancelled Cheque and stamped by the Financial Authority of the Organization for Electronic Transfer of Grant.

On receipt of your reply, the grant shall be released as per rules of the Council and you have to abide by the above conditions.

Encl: As above

- (a) The Grant from the ICHR should be prominently acknowledged at the time of completing Seminar / Conference / Workshop / Congress / Symposia in the Proceedings (as funded by ICHR.)
- (b) If the Organizer / Convener does not send the undertaking & acceptance of the grant within 14 days of receiving the intimation letter the grant would be automatically stand cancelled.
- (c) Kindly quote the File No. for Future Correspondence / Inquiry.

- (d) If the applicant does not comply with the points of the grant, she/he will have to refund the entire amount of the grant within two month of the date of the Symposia / Conference / Workshop / Congress / Symposia.

4. After receiving the 1st Installment by the Organizer, the following documents must be submitted to the Seminar Unit for release of 20 % withheld grant.
University / Institution / Organization have to submit:

- (i) Copy of Proceedings/Copies of Papers Presented (2 sets)
- (ii) Detailed Report
- (iii) List of Participants
- (iv) News Papers Clippings and Photographs.
- (v) "Utilization Certificate" means a duly audited utilization certificate which should be submitted by Coordinator / Organization of Seminar / Congress / Conference / Symposia / Workshop in accordance with the Proforma contained in which must be on the letter head of the institution and signed by the Convener and Financial Authority (With Seal) of Institution (Principal of College or Registrar of University) and Signature (With Seal) of the Finance Officer / Auditor / Accounts Officer (In case of Govt. Office / Department or College or University recognized by UGC / Chartered Accountant (In case of Organization or Individual).
- (vi) "Statement of Expenditure" in respect of all grants except Fellowships means a statement of Income & Expenditure, which must be on the Letter Head of the institution and signed by the Convener and Financial Authority (With Seal) of Institution (Principal of College or Registrar of University) and Signature (With Seal) of the Finance Officer / Auditor / Accounts Officer (In case of Govt. Office / Department or College or University recognized by UGC) / Chartered Accountant (In case of Organizations or Individuals) with the certification that "I have satisfied myself that the Statement of Expenditure is accurate, results from reliable accounting systems and is based on verifiable supporting documents"
- (vii) The un-spent balance, if any should be refunded to the Council within one month of the event.

In case the Seminar / Conference / Workshop / Congress / Symposia is/are already held, send the above mentioned / required documents at the earliest to enable us to release of the entire grant.

In case the Organizer does not require the second Instalment, the Organizer will have to submit the documents which are mentioned at (4) to close the file.

With kind regards,

Yours sincerely,

(Rajesh Kumar)

Shri Raosaheb Ramrao Patil
Mahavidyalaya,
Savljaj, Tal. Tasgaon,
Dist. Sangli-416311
Maharashtra

Note: As per the 144th meeting of the Research Projects Committee (RPC) of the ICHR held on 10.03.2016 it is hereby informed to the organizers that it is mandatory to use the Council's Official Logo for display and to mention that 'This Programme is sponsored by the Indian Council of Historical Research, New Delhi'.



